

**McKinney-Vento Homeless Education
Procedure for the Identification of Homeless Children & Youth
McNary Elementary School**

The McKinney-Vento Homeless Liaison will identify students experiencing Homelessness during enrollment by ensuring the following:

- Family to complete McKinney-Vento Enrollment Questionnaire
- Liaison will follow-up with family to obtain additional information, if needed.
- Liaison will post the Educational Rights of Homeless Students Posters at enrollment counters.
- Liaison will include the Educational Rights of Homeless Students in the enrollment packet.

The McKinney-Vento Homeless Liaison will identify students experiencing homelessness during the academic year by ensuring the following:

- Liaison will train all staff who have interaction with students including the Following:
 - Bus Drivers
 - Teachers
 - Cafeteria Workers
 - Maintenance Workers
 - Front Office Staff
 - Counselors (None at McNary Elementary)
 - School Resource Officers (None at McNary Elementary)
- Liaison will provide the Educational Rights of Homeless Students two additional times during the academic year in one or more of the following means (in the school and in the community):
 - Newsletters
 - Pamphlets
 - Student Handbook
 - Staff Handbook
 - Website
 - Posting at McNary Post Office