

McNary Elementary School
District No. 23
P.O. Box 598
McNary, AZ 85938

**EFDA ©
COLLECTION OF MONEY /
FOOD TICKETS**

Meal Charges

The Board permits students to incur reasonable charges for meals or special meal arrangements.

The District shall inform students and parents/guardians in writing of the District's policy regarding meal charges. The notice shall be provided to all households at the beginning of the instructional year or at the time a student begins participating in the food services program. The notice may be provided in conjunction with notice of action on an application for free or reduced-price meals.

The Superintendent shall develop procedures for creating and maintaining records of meals actually served to each student. The method used shall not overtly identify a student as receiving free meals, or being charged the full price or a reduced price. When students are served a breakfast meal and a lunch meal separate records shall be maintained for each meal period.

Payment is to be made in advance for full price or reduced price meals. The recordkeeping system shall account for payments received, meals served, and account balances remaining for each participating student. Statements are to be sent biweekly to the parents/guardians of a student whose deposit amount is less than the amount necessary to cover the price of meals projected to be served during the ensuing two (2) week period. If a student's meal account is depleted and displays a negative balance, payments received are to first be applied to the amount in arrears. When a student's meal account is more than two (2) weeks in arrears, the Superintendent or a representative of the District appointed by the Superintendent is to contact the student's parent(s)/guardian(s). If a parent/guardian discloses difficulty paying for reduced or full price meals, or has developed a history of late payments or negative account balances, an application for free or reduced-price meals is to be provided as changes in the family's economic situation may meet qualifications for assistance or additional assistance.

Although the District policy is for no student to go without a meal due to insufficient funds in the student's account, an alternative menu may be provided until a student's meal account deficit is resolved.

Unpaid charges should not exceed thirty dollars (\$30) per student during a fiscal year.

Adopted: date of manual adoption

LEGAL REF.:

A.R.S.

15-828(F)

The Child Nutrition Act (42 U.S.C. 1771 et seq.)